



## **Complete your Income Tax return**

This course is ideal for small and medium size business owners who wish to prepare and file their annual income tax return with Revenue.

This process will enable you to prepare and file your tax return year after year.

This interactive 1 day course, will take you through the process and giving tips and advice along the way.

### **Course content**

- Tips on good bookkeeping practices
- Income and expenses to include in accounts
- Allowable and non- allowable expense when arriving at taxable profit
- How to calculate taxable profit
- Allowances on business assets
- Pension deductions
- Other sources of taxable income – Rental, PAYE, Dividends & Deposit interest
- Demonstration on how to file returns and make payments using ROS
- Deadline for filing income tax return
- Preliminary tax – what is it? How to calculate it and when to pay it?
- Affordable accounts software

**For more information or to register**  
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